

CORRESPONDING SECRETARY REPORT 2023/24

In my role as Corresponding Secretary, I have:

Monitored the info@bcplaytherapy.ca email.

Responded to or forwarded emails relating to workshops, workshop registration, and membership.

Attended board meetings.

Assisted in the duties associated with running workshops.

In my role of assisting the credentialing chair, I replied to queries regarding certification. This included criteria for certification, as well as educational recommendations needed to meet criteria. I also prepared the application form for our Approved Provider Program.

Respectfully submitted.

Johanna Simmons